

## Minutes from the August 15<sup>th</sup>, 2011 Regular Monthly Board Meeting

The Wadena Soil and Water Conservation District held their regular monthly board meeting on Monday August 15<sup>th</sup>, 2011 at the Wadena SWCD meeting room at 4 Alfred Street N.E., Wadena, MN.

The Meeting was called to order by Chairperson Marvin Runyan at 7:32 p.m.

**Members Present:**  
Chairperson – Marvin Runyan  
Vice Chairperson – Tom Schulz  
Secretary – Ken Berg  
Treasurer – Nancy Benson  
Public Relations – Melvin Kinnunen

**Other Members Present:**  
District Conservationist – Steve Lutes  
Scholarship Award – Tim & Rita Nolte  
Water Plan Coordinator/Forestry Technician – Anne Oldakowski  
Office Manager – Deb Werner

**Members Absent:**  
County Commissioner – Ralph Miller  
District Manager – Darren Newville

**Adopt Agenda: Motion made by Kinnunen, seconded by Schulz to approve the agenda with the addition of the 3a) Education Scholarship presentation and 14) Personnel Mid-Year Evaluations.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Approve July Board Meeting Minutes: Motion made by Benson, seconded by Berg to approve the July Board Meeting Minutes as presented.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Presentation of Educational Scholarship:** Louise Nolte was awarded a \$250.00 Educational Scholarship from the Wadena SWCD. Accepting the award was her parents, Tim and Rita, as Louise was out fighting fires. Louise will be attending Crookston College, and is interested in Forestry.

Tim and Rita Nolte left meeting at 7:46 p.m.

**Treasurer's Report: Motion made by Kinnunen, seconded by Benson to approve the treasurer's report subject to audit.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Bills Paid/Payable: Motion made by Kinnunen, seconded by Schulz to approve the bills paid and payable.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Cost Share: State Cost Share: Motion made by Berg, seconded by Schulz to approve State Cost Share contract 11-399, Jennie-O Turkey, authorization to encumber cost share for field and farmstead windbreaks with a cost estimate of \$1,300.00 and cost sharing not to exceed \$975.00 or 75% whichever is less in Wadena Township, section 24 and Aldrich Township, section 19.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Benson, seconded by Berg to approve State Cost Share contract 11-400, Wegscheid, Vince; authorization to encumber cost share for a Shelterbelt Renovation with a cost estimate of \$500.00 and cost sharing not to exceed \$375.00 or 75% which ever was less in Wadena Township, section 29.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Cooperative Weed Management Area Cost Share: Motion made by Schulz, seconded by Kinnunen to approve a Cooperative Weed Management Area Cost Share contract 10-72, Booth, Brad; authorization to approve final payment on Leafy Spurge Control with a total cost of \$578.58 and cost sharing not to exceed \$128.58 or 50% whichever is less (amount of chemical purchase) in North Germany Township, section 23.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Kinnunen, seconded by Benson to approve a Cooperative Weed Management Area Cost Share contract 10-77, Runyan, James; authorization to encumber cost share for Buckthorn and Leafy Spurge Control with a cost estimate of \$300.00 and cost sharing not to exceed \$150.00 or 50% whichever is less in Wadena Township, section 36.**

Affirmative: Schulz, Berg, Benson & Kinnunen. Runyan abstained from voting.

Opposed: None. Motion carried.

**Motion made by Benson, seconded by Kinnunen to approve a Cooperative Weed Management Area Cost Share contract 10-78, Lilly, George; authorization to encumber cost share for Spotted Knapweed and Wormwood Control with a cost estimate of \$250.00 and cost sharing not to exceed \$125.00 or 50% whichever is less in Orton Township, section 28.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Benson, seconded by Kinnunen to approve a Cooperative Weed Management Area Cost Share contract 10-79, Schulz, Tom; authorization to encumber cost share for Wormwood Control with a cost estimate of \$250.00 and cost sharing not to exceed \$125.00 or 50% whichever is less in North Germany Township, section 5 & 6.**

Affirmative: Runyan, Berg, Benson & Kinnunen. Schulz abstained from voting.

Opposed: None. Motion carried.

**District Manager's Report:** Presented by Anne Oldakowski in Newville's absence. Report is attached.

**District Conservationist's Report:** A Contribution agreement between NRCS and the Wadena SWCD has been approved for \$1,500.00.

There has been another EQIP contract has been approved for Wadena County.

Lutes attended Wetland Determination training. All wetlands need to be certified and all determinations are final.

Hispanic or Women farmers or ranchers discrimination was discussed with the Board of Supervisors.

**County Commissioner's Report:** No report. No Commissioner present.

**WesMin RC & D:** Kinnunen brought back a "Trees for Wadena" can that had been placed in the McDonalds and Subway in Alexandria earlier this year. The can held \$164.48 that has been deposited in the account.

WesMin needs to be out of their current location by August 31<sup>st</sup>, 2011. They need to disburse will all office equipment and furniture by that time. Dean Schmidt the WesMin RC & D Coordinator, will be retiring on September 2<sup>nd</sup>, 2011.

Rural Development gave a presentation to the WesMin Board.

Currently approximately \$3,600.00 is left to be used for projects in a specific area.

It will take 90 days to disband the WesMin RC & D if so deemed.

**JPB Update:** The Wadena SWCD is unable to locate the JPB Minutes from the past. The JPB had hired an engineer that worked for 30 days and quit.

**Audit Update:** James Maiser will be performing an audit for FY2010 tomorrow (Tuesday, August 16<sup>th</sup>).

**Federal Mileage Rate Increase from \$.50 to \$.555:** It is the policy of the Wadena SWCD to accept the Federal Mileage Rate increases set forth by the Federal Government.

**Meetings and Trainings for Approval: Motion made by Berg, seconded by Schulz to approve Molly Costin to attend the Invasive Species Traveling Workshop to be held in Detroit Lakes on August 18<sup>th</sup>, 2011 with the cost of \$25.00.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Kinnunen, seconded by Berg for any Supervisor or Staff to attend the Area 8 meeting that will be held on September 22<sup>nd</sup> & 23<sup>rd</sup>, 2011 in Walker with registration fee of \$40.00 per person for both days and \$20.00 a day and lodging of \$65.00 per person plus tax.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Schulz, seconded by Berg to allow Molly Costin to attend the Minnesota Assn. of County Feedlot Officer Annual Conference to be held in Winona and they will travel into Wisconsin on a tour. Registration is \$130.00 with her membership of \$25.00, and lodging will be \$140.00 plus tax.**

Affirmative: Runyan, Schulz, Berg & Kinnunen.

Opposed: Benson. Motion carried.

**Wadena SWCD 2011 Conservation Farmer Award and DNR Forest Steward Award: Motion made by Benson, seconded by Berg to nominate the Wadena Area Re-Plant Project Committee for the Wadena Conservation Farmer Award. The Board also would also like to nominate Loren Unseth for the 2011 Media Award.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Motion made by Kinnunen, seconded by Schulz to nominate the Wadena Area Re-Plant Project Committee for the 2011 Forest Steward Award.**

Affirmative: Runyan, Schulz, Berg, Benson & Kinnunen.

Opposed: None. Motion carried.

**Personnel Mid Year Evaluations:** Each employee completed a mid year self evaluation and had the opportunity to meet with District Manager individually to discuss their evaluation. The evaluations were forwarded to the personnel committee for review. The board also discussed the Program and Staffing Plan that was prepared by Darren Newville.

The EQIP Local Work Group Meeting that was held on July 28<sup>th</sup> was discussed.

**MEETINGS AND TRAINING SESSIONS ATTENDED:**

EQIP Local Work Group Meeting, Wadena – July 28<sup>th</sup>, 2011 (Steve Lutz, Darren Newville & Ivan Ivan Lutes attended)

Regional County Feedlot Officer Meeting, Brainerd – July 21<sup>st</sup>, 2011 (Molly Costin attended)

SWCD Forestry Association Meeting, McGregor – July 21<sup>st</sup>, 2011 (Tom Schulz & Anne Oldakowski attended)

Wadena County Fair/Nitrate Testing Clinic, Wadena – July 28<sup>th</sup>, 2011 (Anne Oldakowski attended)

**UPCOMING MEETINGS AND TRAININGS:**

Invasive Species Traveling Workshop, Detroit Lakes – August 18<sup>th</sup>, 2011 (Molly Costin attending)

Tillage Demonstration, Verndale – August 29<sup>th</sup>, 2011 (Steve Lutes, and Ivan Reinke attending)

Area 8 Meeting, Walker – September 22<sup>nd</sup> & 23<sup>rd</sup>, 2011 (Tom Schulz, Melvin Kinnunen, Nancy Benson & Darren Newville attending)

Ecological Classification System Certificate Session 5, Grand Rapids – September 28<sup>th</sup>, 2011 (Anne Oldakowski attending)

Ecological Classification System Certification Session 6, St. John's College – October 10<sup>th</sup>, 2011 (Anne Oldakowski attending)

Minnesota Association of Feedlot Officer Meeting, Winona, MN - October 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup>, 2011 (Molly Costin attending)

BWSR Academy, Breezy Point – October 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup>, 2011

MN Shade Tree Advisory Committee Meeting, Minneapolis – October 27<sup>th</sup>, 2011 (Anne Oldakowski attending)

MASWCD State Convention, Bloomington – December 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup>, 2011

**Chairperson Runyan adjourned the Board Meeting at 9:27 p.m.**

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Secretary

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Date

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