



### **Minutes from the January 21, 2020 Board Meeting**

The regular monthly board meeting of the Wadena Soil and Water Conservation District was held on Monday, January 21, 2020 at 8:00 a.m. at the USDA Service Center Conference Room, 4 Alfred Street NE, Wadena, MN.

*The meeting was called to order by Chair Brett Dailey at 8:05 a.m.*

Oath of Office was read by everyone out loud.

Nomination by Tom Schulz, seconded by Ken Berg for all positions to remain the same. Opposed: none, motion carried.

**Members Present:**

Chair: Brett Dailey  
Vice Chair: Ken Berg  
Secretary: Bruce Juntunen  
Treasurer: Nancy Benson  
Public Relations: Tom Schulz

**Others Present:**

County Commissioner: Chuck Horsager  
NRCS District Conservationist: Josh Hanson  
District Manager: Darren Newville  
Ass't District Manager: Anne Oldakowski  
Administrative Secretary: Chantal Tougas

Motion made by Bruce Juntunen, seconded by Tom Schulz to keep the current Committee appointments. Opposed: none, motion carried.

**Adopt Agenda:** Motion made by Ken Berg, seconded by Tom Schulz to Adopt the Agenda with two additions. Move the County Commissioners report up and add 8a: Forage Council donation request. Opposed: None, Motion carried.

**Approve Board Meeting Minutes from previous month:** Motion made by Nancy Benson, seconded by Bruce Juntunen to approve the last month Board Meeting Minutes. Opposed: None, Motion carried.

**Treasurer's Report:** Motion made by Nancy Benson, seconded by Ken Berg to approve the Treasurer's Report as presented, subject to audit. Opposed: None. Motion carried. Motion made by Tom Schulz, seconded by Nancy Benson to approve signing the letter of Engagement from Peterson to complete our audit. Opposed: none, motion carried.



**Bills Paid and Bills Payable:** Motion made by Ken Berg, seconded by Bruce Juntunen to approve the Bills Paid and Bills Payable as presented. Opposed: None. Motion carried. Motion made by Tom Schulz, seconded by Ken Berg to support the Forage Council with a \$300 donation. Opposed: none, motion carried.

#### COST SHARE

**CWL Crow Wing River Forestry Plan Writing:**

We will be submitting an invoice to the grant for this forestry plan:

24– Steffens, Norman John \$577.50 Shell River Twp section 27. Motion made by Bruce Juntunen, seconded by Tom Schulz to approve. Opposed: none, motion carried.

**District Manager's Report:** See attached.

**Soil Conservationist's Report:**

- EQIP – end of the month for sign up deadline
- CSP – finishing up payments

**County Commissioner's Report:**

- Kim Dailey has accepted the 4H position
- Beaver/Water/Ditch problems in North Germany/Lyons Township will be discussed at a January 31, 2020 meeting.

**Forestry Update:** Attended the meeting last Thursday. Areas 3 & 8 are trying to connect with 1W1P. Well attended meeting.

**Water Plan Update:** Thursday is the next Advisory Committee meeting in Perham. March 9, 2020 is the next policy meeting. We are looking into applying next year for the Crow Wing 1W1P. Working with Mitch and Mary on a collector app.

**TSA & Report:** The last meeting was two weeks ago. Tom was re-elected as chair. Still ongoing employee issues. Personnel committee meeting coming up in February to discuss those issues with staff.

**Meetings/Trainings:** Motion made by Bruce Juntunen, seconded by Ken Berg to approve those wishing to attend Legislative Days in St. Paul. Opposed: none, motion carried.

**Federal Mileage Rate:** The federal mileage rate has decreased from 58 to 57.5 cent per mile. No vote is needed.

**Per Diem:** Currently set at \$75.00. Motion made by Ken Berg, seconded by Nancy Benson to keep the current per diem rate. Opposed: none, motion carried.

**Official Newspaper** – Motion made by Tom Schulz, seconded by Ken Berg to use the same paper as the county as our official newspaper. Opposed none, motion carried.



**Official Financial Institution** – Motion made by Nancy Benson, seconded by Ken Berg to use Bremer Bank as our official financial institution. Opposed none, motion carried.

**Intern** – Motion made by Nancy Benson, seconded by Tom Schulz to share the financial responsibility for a summer intern with a 40/60 split with EOT SWCD. Opposed: none, motion carried.

**Non-Structural Mgmt Planning Policy** – Motion made by Ken Berg, seconded by Bruce Juntunen to approve this policy. Opposed, none: motion carried.

**Public Comments:** Tom Schulz is requesting authorization to attend via conference call on February 11, 2020 a Forestry Workgroup on behalf of the Wadena SWCD. Motion made by Nancy Benson, seconded by Ken Berg to approve. Opposed: none, motion carried.

**Meeting Adjourned:** Meeting adjourned at 9:44 a.m.