



4 Alfred Street NE • Wadena, MN 56482 • www.wadenaswcd.org

January 20, 2026

WADENA SOIL AND WATER CONSERVATION DISTRICT

Regular Monthly Board Meeting to be held at 7:30 a.m.

in person at Wadena Sheriff Building • 500 Birch Ave NW • Wadena, MN (at the fairgrounds)

Members may be participating by interactive technology.

Agenda

1. Call Meeting to Order by Chairperson Tom Schulz
2. Oath of Office
3. Re-organization
 - Board of Supervisors – Chairperson, Vice Chairperson, Secretary, Treasurer, and Public Relations
 - Supervisor Committee Appointments
 - 2026 Meeting Schedule
4. Adopt Agenda
5. Approve the last month's Board Meeting Minutes
6. Treasurer's Report
7. Bills Paid and Bills Payable
 - MASWCD 2025 dues - \$6,848.06
 - MCIT renewal - \$4,621.00
 - MACAI 2025 dues - \$125.00
 - MACFO 2025 dues - \$150.00
 - CMIC dues \$100.00
 - IAM dues \$40.00
 - Esri renewal - \$6,516.00
8. Cost Share
9. County Commissioner's Report
10. District Manager's Report
11. District Conservationist's Report
12. Other Agency Reports

OLD BUSINESS

13. Forestry Update
14. TSA Update

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15. Annual Affirmation of Agreement of Service between EOT SWCD and Wadena SWCD

16. 2026 Budget Update

NEW BUSINESS

17. Meetings and Trainings

- Dallas Mount Presentation • Staples, MN • February 11, 2026 • \$110.00 registration fee
- Midwest Grazing & Soil Health Summit • Willmar, MN • March 3-4, 2026 • \$190.00 registration
- MACFO Conference • St. Cloud, MN • March 24-26, 2026 • \$200 registration fee + hotel

18. Federal mileage rate increases from .70 to .725.

19. Per diem: currently \$125.00

20. Official Newspaper

21. Official Financial Institution

22. Peterson Engagement Letter

23. Public Comments

24. Adjourn

Date	Meeting
1/19/2026	MLK Day – offices closed
1/20/2026*	Wadena SWCD Board Meeting *moved to Tuesday
1/21/2026	EOT SWCD Board Meeting
1/22/2026	CMIC Annual Meeting, Parkers Prairie
2/16/2026	Presidents' Day – offices closed
2/17/2026*	Wadena SWCD Board Meeting *moved to Tuesday
2/18/2026	EOT SWCD Board Meeting

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Minutes from December 15, 2025, Board Meeting

The regular monthly board meeting of the Wadena Soil and Water Conservation District was held at 10:00 a.m. in person at the Sheriff's Building at the fairgrounds.

The meeting was called to order by Chair Tom Schulz at 10:01 a.m.

Members Present:

Chair: Tom Schulz
Vice Chair: Ken Berg
Secretary: Brett Dailey
Public Relations: Bruce Juntunen

Members Absent:

Treasurer: Jerry Kern

Others Present:

NRCS District Conservationist: Ivan Reinke
District Manager: Darren Newville
Assistant District Manager: Anne Oldakowski
Administrative Secretary: Chantal Tougas

Adopt Agenda: Addition of discussion of new vehicle in public comments. Motion made by Bruce Juntunen, second by Ken Berg, to adopt the agenda with the addition. Opposed: none, motion carried.

Approved Board Meeting Minutes: Motion made by Ken Berg, second by Bruce Juntunen to approve last month's Board Meeting Minutes. Opposed: none, motion carried.

Treasurer's Report: Motion made by Brett Dailey, second by Ken Berg, to approve the Treasurer's Report. Opposed: none, motion carried. Certificates of deposit maturing: CD 4528 and 5421. Motion made by Brett Dailey, second by Ken Berg to renew both CDs for 5 month terms. Opposed: none, motion carried.

Bills Paid and Bills Payable: Motion made by Ken Berg, second by Brett Dailey to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

Cost Share

Red Eye WBIF

8-C22-7830-04; Brett Dailey; Rockwood Township, Section 25, requesting a partial payment for his fencing, watering facility & heavy use area protection. The total cost of this portion of the project was \$17,361.40, with cost share of \$13,021.05 which is 75% of the project cost. His prescribed grazing, pasture/hay land planting will be completed in 2026. Motion made by Ken Berg, second by Bruce Juntunen to approve. Opposed: none, motion carried. *Note: Brett Dailey abstained from voting.*

8-C22-7830-10; Steve Flanagan; Leaf River Township, Section 2, is requesting his final cost share payment for his Cover Crop practice. The total cost of the project was \$125.00 with cost share of \$125.00. Motion made by Brett Dailey, second by Ken Berg to approve. Opposed: none, motion carried.



8-C25-0118-03; Brad Kempe; Wadena Township, Section 35, is requesting cost share assistance for a well-sealing. The estimated cost of the project is \$1,600.00 with cost share of \$750.00 which is the maximum allowable. Motion made by Brett Dailey, second by Bruce Juntunen to approve. Opposed: none, motion carried.

County Commissioner's Report: Discussed budget and levy to be passed this week and utilizing some reserve funds. Tom Schulz mentioned that Cass County utilizes a brine maker for winter roads and saw a significant reduction in salt usage.

District Manager's Report: Read by Darren Newville.

NRCS District Conservationist's Report: Read by Ivan Reinke.

Other Agency Reports: None present.

Forestry Update: The SWCD Forestry Association met on November 20 with presentations on trees sales, EAB, the new FERN estimator tool, and forest management guidelines. The group will be having a booth at the MASWCD Convention about the benefits of SFIA and RIM.

TSA 8 Report: Nothing to report.

Meetings/Trainings: None.

Public Comments: Discussion on updating one of our vehicles. Anne provided options of new and used vehicles in the area. The board agreed to a price limit of \$45,000 with trade in of the van. Motion made by Ken Berg, second by Brett Dailey to approve. Opposed: none, motion carried. Tom talked about the resolution on creating a sustainable grazing incentive act similar to forestry. Tom also thanked staff for making it possible that Kyle could be present at the MASWCD Award Ceremony on Tuesday of the convention.

Meeting Adjourned: Meeting adjourned at 11:25 a.m.