



4 Alfred Street NE • Wadena, MN 56482 • [www.wadenaswcd.org](http://www.wadenaswcd.org)

**January 20, 2026**

**WADENA SOIL AND WATER CONSERVATION DISTRICT**

*Regular Monthly Board Meeting to be held at 7:30 a.m.*

*in person at Wadena Sheriff Building • 500 Birch Ave NW • Wadena, MN (at the fairgrounds)*

*Members may be participating by interactive technology.*

**Agenda**

1. Call Meeting to Order by Chairperson Tom Schulz
2. Oath of Office
3. Re-organization
  - Board of Supervisors – Chairperson, Vice Chairperson, Secretary, Treasurer, and Public Relations
  - Supervisor Committee Appointments
  - 2026 Meeting Schedule
4. Adopt Agenda
5. Approve the last month's Board Meeting Minutes
6. Treasurer's Report
7. Bills Paid and Bills Payable
  - MASWCD 2025 dues - \$6,848.06
  - MCIT renewal - \$4,621.00
  - MACAI 2025 dues - \$125.00
  - MACFO 2025 dues - \$150.00
  - CMIC dues \$100.00
  - IAM dues \$40.00
  - Esri renewal - \$6,516.00
8. Cost Share
9. County Commissioner's Report
10. District Manager's Report
11. District Conservationist's Report
12. Other Agency Reports

**OLD BUSINESS**

13. Forestry Update
14. TSA Update

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15. Annual Affirmation of Agreement of Service between EOT SWCD and Wadena SWCD

16. 2026 Budget Update

**NEW BUSINESS**

17. Meetings and Trainings

- Dallas Mount Presentation • Staples, MN • February 11, 2026 • \$110.00 registration fee
- Midwest Grazing & Soil Health Summit • Willmar, MN • March 3-4, 2026 • \$190.00 registration
- MACFO Conference • St. Cloud, MN • March 24-26, 2026 • \$200 registration fee + hotel

18. Federal mileage rate increases from .70 to .725.

19. Per diem: currently \$125.00

20. Official Newspaper

21. Official Financial Institution

22. Peterson Engagement Letter

23. Public Comments

24. Adjourn

Date	Meeting
1/19/2026	MLK Day – offices closed
1/20/2026*	Wadena SWCD Board Meeting *moved to Tuesday
1/21/2026	EOT SWCD Board Meeting
1/22/2026	CMIC Annual Meeting, Parkers Prairie
2/16/2026	Presidents' Day – offices closed
2/17/2026*	Wadena SWCD Board Meeting *moved to Tuesday
2/18/2026	EOT SWCD Board Meeting

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### **Minutes from December 15, 2025, Board Meeting**

The regular monthly board meeting of the Wadena Soil and Water Conservation District was held at 10:00 a.m. in person at the Sheriff's Building at the fairgrounds.

*The meeting was called to order by Chair Tom Schulz at 10:01 a.m.*

**Members Present:**

Chair: Tom Schulz  
Vice Chair: Ken Berg  
Secretary: Brett Dailey  
Public Relations: Bruce Juntunen

**Members Absent:**

Treasurer: Jerry Kern

**Others Present:**

NRCS District Conservationist: Ivan Reinke  
District Manager: Darren Newville  
Assistant District Manager: Anne Oldakowski  
Administrative Secretary: Chantal Tougas

**Adopt Agenda:** Addition of discussion of new vehicle in public comments. Motion made by Bruce Juntunen, second by Ken Berg, to adopt the agenda with the addition. Opposed: none, motion carried.

**Approved Board Meeting Minutes:** Motion made by Ken Berg, second by Bruce Juntunen to approve last month's Board Meeting Minutes. Opposed: none, motion carried.

**Treasurer's Report:** Motion made by Brett Dailey, second by Ken Berg, to approve the Treasurer's Report. Opposed: none, motion carried. Certificates of deposit maturing: CD 4528 and 5421. Motion made by Brett Dailey, second by Ken Berg to renew both CDs for 5 month terms. Opposed: none, motion carried.

**Bills Paid and Bills Payable:** Motion made by Ken Berg, second by Brett Dailey to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

### **Cost Share**

**Red Eye WBIF**

**8-C22-7830-04;** Brett Dailey; Rockwood Township, Section 25, requesting a partial payment for his fencing, watering facility & heavy use area protection. The total cost of this portion of the project was \$17,361.40, with cost share of \$13,021.05 which is 75% of the project cost. His prescribed grazing, pasture/hay land planting will be completed in 2026. Motion made by Ken Berg, second by Bruce Juntunen to approve. Opposed: none, motion carried. *Note: Brett Dailey abstained from voting.*

**8-C22-7830-10;** Steve Flanagan; Leaf River Township, Section 2, is requesting his final cost share payment for his Cover Crop practice. The total cost of the project was \$125.00 with cost share of \$125.00. Motion made by Brett Dailey, second by Ken Berg to approve. Opposed: none, motion carried.

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DRAFT



**8-C25-0118-03;** Brad Kempe; Wadena Township, Section 35, is requesting cost share assistance for a well-sealing. The estimated cost of the project is \$1,600.00 with cost share of \$750.00 which is the maximum allowable. Motion made by Brett Dailey, second by Bruce Juntunen to approve. Opposed: none, motion carried.

**County Commissioner's Report:** Discussed budget and levy to be passed this week and utilizing some reserve funds. Tom Schulz mentioned that Cass County utilizes a brine maker for winter roads and saw a significant reduction in salt usage.

**District Manager's Report:** Read by Darren Newville.

**NRCS District Conservationist's Report:** Read by Ivan Reinke.

**Other Agency Reports:** None present.

**Forestry Update:** The SWCD Forestry Association met on November 20 with presentations on trees sales, EAB, the new FERN estimator tool, and forest management guidelines. The group will be having a booth at the MASWCD Convention about the benefits of SFIA and RIM.

**TSA 8 Report:** Nothing to report.

**Meetings/Trainings:** None.

**Public Comments:** Discussion on updating one of our vehicles. Anne provided options of new and used vehicles in the area. The board agreed to a price limit of \$45,000 with trade in of the van. Motion made by Ken Berg, second by Brett Dailey to approve. Opposed: none, motion carried. Tom talked about the resolution on creating a sustainable grazing incentive act similar to forestry. Tom also thanked staff for making it possible that Kyle could be present at the MASWCD Award Ceremony on Tuesday of the convention.

**Meeting Adjourned:** Meeting adjourned at 11:25 a.m.